

Liturgical Ministry Day Notes

ALL MINISTERS

1. Arrive at least 15 minutes before Mass begins, if you are not present 15 minutes prior, a sub will replace you (greeters, try to be present 20-30 minutes prior to Mass beginning).
2. Please check in at the AV room. Why? This is where the sacristan will come to see if we need to fill any liturgical roles for Mass.
3. If you have questions or need clarification, please contact Jason Prigge. All changes are effective immediately (Sunday September 30th at all Masses).

Altar Servers

- Do not swing or twirl your sunch.
- Cover yawns.
- Be more attentive as to when to set the Altar for the Eucharistic Prayer.
- Do not hold or pump the hand sanitizer.

Eucharistic Ministers

- Come up as normal at the sign of peace, **pump your own hand sanitizer from the credence table. Do not go to the tabernacle.**
- If you are running short on hosts, start breaking them into smaller pieces (this is okay because the assembly is still receiving the *Body of Christ* which is the whole point).
- At the end of communion, it is the Eucharistic Ministers duty to consume the remaining hosts in the Sacristy.

Greeters

- There is no such thing as over-greeting. Therefore, we will continue to schedule six greeters per Mass on the weekend.
- If possible, continue to use the Gift Bearer book. Jason is open to discussion about picking up an object or beginning a Gift Bearer Ministry in MSP.
- Be more hospitable. If you don't recognize somebody, show/tell them where things are (bathroom, gathering space, etc).
- If Church is full, it is your job to walk around and find people seats!! Ask people to move in and make room for those looking for a spot.

Lectors

- Read slow – Truly proclaim the Word of God (Make it a conversation).
 - What is painfully slow to you is perfect for the congregation.
- Take pauses at colons and periods or whenever there is white space.
- Petitions, there are two options:
 - As the creed begins walk up towards the ambo and recite creed from near the ambo.
 - Walk up towards the ambo at the beginning of the last slide of the creed (you'll know it's the last slide because it says, **Amen** at the bottom).

You need to be ready to begin the petitions immediately following the creed.

- Wait until all Liturgical action is finished. After the Psalmist (Cantor) has finished proclaiming the Psalm from the Ambo, **do not begin the second reading.** Wait until they have bowed in front of the altar **and are seated.** Wait about 10-15 seconds before beginning the 2nd reading.

Cantors

- Sing Psalm from the ambo. Do not move for about 20-30 seconds after the 1st reading. As you move, stop and the Altar and bow, then continue to the ambo.
- Proclaim the Psalm text. Is it joyful? Sing it with great joy! Is it sorrowful? Sing with sincerity. Are we being challenged? Sing it with passion and drive!
- Following the Psalm, step back from the ambo and wait until the Piano or Organ accompaniment is complete. Pause 5-10 seconds and then move, stopping at the Altar to bow and go back to sit near the music room.
- Lead congregation in song, but be sure their voice is primary.

Projectionists

- Be sure you can flip between the Pre-Mass slide show and Mass slide show with great ease.
- Click at least 1 to 2 measures (seconds) before the next slide. While it may appear quick on your screen, there is a delay in Church causing people to stop singing.
- **10:30** – It is your responsibility to shut down and turn everything off. If you don't know how to do that, please contact Jason or Alaina for a refresher.